#### NEUROLOGY VOCATIONAL SERVICES UNIT



# OUR SERVICES

We look forward to serving your clients. Our specialty area is providing vocational rehabilitation services to individuals with neurological conditions to include: traumatic brain injury and post-concussive syndrome, epilepsy, multiple sclerosis, stroke, learning disabilities, etc.

#### COMPREHENSIVE VOCATIONAL EVALUATION



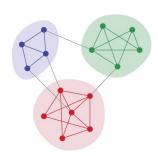
Includes a complete review of medical and psychosocial issues and administration of the following tests: vocational interest inventories, work values, aptitudes, academic achievement and personality assessments to assist the client to develop several specific job goals. If neuropsychological test information is available, this will also be synthesized within the report relative to recommendations. The report will address additional services and/or job accommodations that will be helpful in assisting the client to reach their vocational goals. Additional services such as a Community Based Assessment (CBA) may be recommended that evaluate the client's work skills/behaviors and/or allows the client with limited work history to gain experience in the world of work.

#### NEUROPSYCHOLOGICAL TESTING



This service category involves clinical interviews and the neuropsychological test battery most sensitive to employment outcomes. In addition to neuropsychological strengths and weaknesses and identification of emotional / personality variables, diverse medical, psychosocial and accommodation treatment recommendations are made.

#### COMMUNITY BASED ASSESSMENT



A Community Based Assessment may occur in the private or public sector and is designed to allow the client to begin working part time with gradual increases in participation as their stamina, endurance and tolerance for work increase. This assessment will last from one to three months and allows for a thorough evaluation of worker characteristics and identification and development of any needed compensatory strategies that will assist the client to become competitively employable. Based upon Department of Labor regulations, this evaluation cannot exceed 215 hours in the private sector and the workers compensation insurance will be paid by the non-profit Board of NVSU, Neurological Vocational Services (NVS).

### JOB CLUB/ COMMUNICATION DEVELOPMENT GROUP



Job Club consists of weekly group sessions that address issues related to employment. Topics include: resume development, cover letters, effective e-applications, the 30 second sound bite, job search, job keeping, interview questions and practice, the hidden job market (how to utilize chamber of commerce, etc.), informational interviewing, effective use of job fairs, and employer hiring incentives, to name a few. These modules are continuously reviewed by our job seekers and modified based upon their input. Clients are expected to attend Job Club based on their service plan that is developed with their counselor.

#### PSYCHOLOGICAL COUNSELING/ CONSULTING



One to one psychological counseling designed to meet the needs of the client. An emphasis is placed on very practical cognitive behavioral therapy for dealing with anxiety, self-esteem, anger, depression, social interaction and other issues. Consulting relates more to accommodation/strategy recommendations as to cognitive or other employee issues on the job site.

## SOCIAL SKILLS GROUP



Social Skills Group is an eight week group to provide individuals with social skills that can help them to relate better to other people by assisting them to improve verbal and non verbal communication. Social skills topics included; "small talk", the importance of eye contact, initiating and ending conversation, picking up on social cues, interpreting social signals, communicating confidence, communicating respect, learning respectful ways to voice opinion/engage in appropriate assertion. Group will begin and end with same small group of participants and will cover different topics weekly. Exercises engaged and homework given.

#### INDIVIDUAL JOB PLACEMENT



This service is designed to support and assist the client with their job search activities and individually tailored to meet the client's skill level. Services include providing job leads, assisting with targeted mailings, interview support, follow-up, resumes, and cover letters. NVSU may also assist the client directly with interviews at our partner companies.

## JOB RETENTION



Job retention services are provided to newly employed workers to help them succeed on their job. A job coach may accompany the client on the job and assist them to be successful. They may provide direct job site and training advocacy with the employer for job accommodations that the client needs to stay on the job. A job coach acts as a liaison, work adjustment facilitator between the worker and employer.